

SBVC CURRICULUM COMMITTEE MINUTES

DATE 09-10-07	TIME 2:00 P.M. – 4:00 P.M.	LOCATION LIB 109	MEMBERS Linda Stevens (<i>MINUTES</i>) <input checked="" type="checkbox"/> Scott Rippy <input checked="" type="checkbox"/> Diane Hunter <input checked="" type="checkbox"/> Corrina Aleman <input type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Patti Wall <input checked="" type="checkbox"/> Nicole Williams <input type="checkbox"/> Queen Hamilton <input checked="" type="checkbox"/> Kathy Adams <input checked="" type="checkbox"/> Mandy Batalo <input checked="" type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> Dan Clauss <input type="checkbox"/> Glenn Drewes <input checked="" type="checkbox"/> JD Dulgeroff <input checked="" type="checkbox"/> Jesse Galaviz <input type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Dennis Jackson <input checked="" type="checkbox"/> Pat Meech <input type="checkbox"/> Reginald Metu <input checked="" type="checkbox"/> Allen Moore <input checked="" type="checkbox"/> Denise Knight <input checked="" type="checkbox"/> Abier Kasouha <input type="checkbox"/> Mary Lou Vasquez <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Gil Maez <input type="checkbox"/>
			STUDENTS Stephanie Driskell <input type="checkbox"/> Cindy Bowen <input type="checkbox"/>

DISCUSSION ITEMS

Information provided by Patti Wall prior to meeting:

"Stand Alone" Courses

At our first meeting, Dr. Stevens spoke about the opportunity to offer stand alone courses at our campus. Our past practice has been not to do offer these courses, but that is changing. Some may ask, "What are stand alone courses?"

Stand alone courses are defined as those courses which ARE NOT tied to a certificate, degree, or transfer requirement. Our past practice has been that any new courses proposed must be tied to a certificate, degree, or transfer requirement.

According to the State Chancellors Office, a California community college campus must have each member trained to allow this to happen. They state, **"All voting members of the curriculum committee must be trained. Staff and administrators who attend curriculum meetings, but do not vote, must also be trained."**

Additionally, this training must be completed and certification submitted by November 1, 2007 to Sacramento. This is how we can accomplish this requirement:

- In-house training by Glenn Drewes and I. Glenn accompanied me to a Crafton Hills College's training session which will enable us to train all our voting and non-voting members of the committee. A date for this training will be determined soon.
- CCC Confer Certification Training (I am working on reserving the Library Viewing Room for this and will send out a schedule as soon as I can).

Although this is short notice, please join me tomorrow morning (Thursday) at 8:30 a.m. in AD200A where there will be the first CCC Confer opportunity we will have for this training (they just sent out the schedule on Friday which accounts for the lack of notice to you).

Discussions during meeting:

Stand-alone course training – All members of the curriculum committee need to be trained. Academic Senate notified of training and also invited to attend.

Course numbering – Presented to Academic Senate. Not favorable to the Curriculum Committee's recommendation (spring 2007): withdrawn.

Open lab – Patti Wall will send an email to committee members to be available to participate in an open lab.

Title V – Vocational (Career/Technical Education) Programs need to be reviewed every two years. We have not been doing that. If implemented, Curricunet would have to be modified. Identify this timeline with Curricunet and then strategize Valley College's implementation. Have VATEA funded program received first. Consider sub-committee for review of course modifications to decrease work of whole committee.

Committee Approval load: focus of Technical committee is grammar, spelling, and capitalization and the focus of the full committee is an integrated outline. Suggest check-off list by course outline section for committee members to check before it goes to Technical Review. Patti will send her "tips list" to committee for comments to use as a future check list.

www.assist.org – Cindy Parish provided a demonstration of the program (an official repository for articulation.)

Disciplines – Linda Stevens informed the committee of the need to have a discussion of assigning disciplines to courses when reviewed.

Equating courses with CHC – Need for conversation with CHC faculty when new courses and course modifications are initiated. Can we guarantee equated courses articulate equally?

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MODIFY COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
CD 198	HOLD	AWAITING REVIEW/FEEDBACK FROM WORK EXPERIENCE COORDINATOR.		
DIESEL 024x3	HOLD FOR CHANGES	DAN HOOK REPRESENTED THE DIESEL PROGRAM BUT KEVIN ANDERSON NEEDS TO ATTEND. FURTHER REVISIONS NEED TO BE MADE.		
DIESEL 026x3	HOLD FOR CHANGES	DAN HOOK REPRESENTED THE DIESEL PROGRAM BUT KEVIN ANDERSON NEEDS TO ATTEND. FURTHER REVISIONS NEED TO BE MADE.		